

**DUQUESNE UNIVERSITY GRADUATE EDUCATION PROGRAM GUIDELINES (2005)  
K-12 CERTIFICATION for SPANISH (Modern Languages and Literature ) AND  
LATIN(Classics)**

(See www.duq.edu website for webadvisor information, course descriptions, and other details)  
(Student and Academic Services: 213 Canevin ; (412)396-6093)

Name: \_\_\_\_\_ Target language: SP Latin date: \_\_\_\_\_  
phone: \_\_\_\_\_ email: \_\_\_\_\_

___ Initial Certification ( see sections A,B, C,D,E minimum	27 credits
___ Added Certification Area (see description below and sections A,B minimum	18 credits
___ Master's Degree (M.S.Ed.) and certification (see below and sections A,B,C,D,E	36 credits
___ Master's Degree only (M.S.Ed.) Described below.	30 credits
___ Dual/ Combination ( Bachelor's in Spanish(B.A.), Initial Certification, and M.S. Ed.)	TBA

**INITIAL CERTIFICATION**

**A. Academic background: The program assumes:**

1. At least 30 credits-36 credits in the academic discipline(s) relevant to certification; this will be a bachelor's degree in the field or its equivalent( aligned with DU majors for Spanish or Latin)
2. College level background: 6 crs in English ( one course composition, one Eng or Am literature) and 6 crs in mathematics (Transcripted credits accepted for this PA requirement.)
3. Minimum QPA of 3.0/ 4.0 in academic discipline. Maintain a 3.0/4.0 in program.
4. Undergraduate credits numbered below 400 needed for certification cannot be applied to the 36 credit Master's program; Two 400 level courses or above can be counted towards the 36 credit Master's degree if they were not required for another degree.

**B. Professional Education Studies: Required/recommended courses: % To be taken**

_____ GSCED 520 Introduction to Teaching (Take before 631)	_____
_____ GSCED 646 Multicultural and International Literature for Children and Young Adults ( as a substitute for GFDED 503 Multicultural Education)	_____
_____ GFDED 507 History of American Education Or GFDED 508 Philos/Hist/Socio Foundations	_____
_____ GFDED 510 Theory of Teaching/Learning Processes Or GEPSY 514 Human Growth and Development	_____
_____ GRLA 529 Reading in the Secondary School or GRLA 521 Reading Programs and Instruction or GRLA 524 Psychology of Reading	_____
_____ GSCED 631 Instructional Techniques ( Prerequisite: 520 )	_____
_____ GSCED: one of the following appropriate courses	_____
633 Teaching Foreign Languages ( Spring only)	
547 Teaching Latin (When offered, usually Fall); otherwise take 633	

% Alternative courses: With advisor's permission from available listings in schedule:  
See offerings in GSCED, GEESL, GEINT, GITED, GECE, GELED, GSPED, GFDED;  
For #509 Independent Study, register with Graduate Education Office, obtain form in Department  
of Instruction and Leadership Office(#414B); develop outline for your study and secure  
sponsor's signature. Return form to DILE office so registration will not be cancelled.

Alternative Course: \_\_\_\_\_  
Independent Study Topic: \_\_\_\_\_

C. \_\_\_\_\_ GSCED 581 Sup For Lang Fld Exp-Sec or GSCED 584 Sup Latin Fld Exp- Sec \_\_\_\_\_  
(Take early in program. Mandatory 30 contact hour 0 credit experience is required before student teaching. Register and obtain packet from Mrs. Susan Bosco in 213\*

D. \_\_\_\_\_ PRAXIS TESTS

These tests must be passed before student teaching/certification process

- (1) PPST (Reading, Writing, and Math) On paper or computer \_\_\_\_\_
- (2) Fundamental Subjects: Content Knowledge (required of all K-12 fields) \_\_\_\_\_
- (3) Specialty test: Spanish or Latin \_\_\_\_\_  
(Obtain PRAXIS Bulletin from Canevin #213 and see bulletin board outside #213 for passing score list, resources, and other information) Canevin #213y.\*

E. \_\_\_\_\_ GSCED 590 Secondary Internship) Graduate Student Teaching 6 credits \_\_\_\_\_

Prerequisite: A,B,C,D,

Pre-student teaching meeting is held in January before the academic year in which the student will student teach. Packet to be completed is provided at that time.

(Obtain information from Student and Academic Services Canevin #213 )

15 weeks all day, or year long internship, or abroad 10 weeks and 10 weeks domestic.

( Consult Dr Syzmanski ([syzmanski@duq.edu](mailto:syzmanski@duq.edu)) regarding the year long internship.

For International student teaching contact Student and Academic Services.

\* Attend the Orientation meeting at the beginning of each semester to learn other aspects of the certification process and to receive important information and materials.

ADDED CERTIFICATION: ( If already certified in another field)

- 1) Student must have a valid certificate already.
- 2) 18 credits of professional and academic studies
- 3) No student teaching, but GSCED may be required
- 4) If student is already certified in a secondary area, take and pass the PRAXIS specialty test in the new area in order to be certified in that area.( For example, a certified teacher in Spanish, could take the PRAXIS in Latin, Social Studies, or another field. See additional information on-line.)

MASTER'S DEGREE IN EDUCATION (M.S. Ed.) WITH CERTIFICATION #

( MINIMUM OF 36 CREDITS REQUIRED FOR BOTH THE M.S.Ed. degree and certification)

1. Professional Education 21 credits ( Sections A, B, D,)
2. Field Experience 0 credits (Section C)
3. Student Teaching 6 credits (Section E)
4. Electives 9 credits ( \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_)

MASTER'S DEGREE ONLY: for the M.S. Degree without certification :#

1. Applicant must have certification in a secondary area already
2. The program consists of 30 credits of coursework ( no student teaching or field)
3. Student and advisor will plan an appropriate program to satisfy degree requirements
4. Transfer credits: Up to 6 credits of graduate work with a "B" or better may be approved.

DUAL/ COMBINATION Bachelor's Degree in Spanish (B.A.), certification and M.S.Ed .#

1. This program is designed for Duquesne University undergraduates as a 5 year program.
2. See the advisor for additional program sequence information. ( Request program sheet.)
3. Coursework begins in junior year summer and continues for four more semesters(Sr ; 5<sup>th</sup> yr)
4. Courses: core, college requirements, Spanish major, and Graduate Education sequence.

# Complete the application for the degree in the Graduate Education Office at the beginning of your final semester. The statute of limitations for the M.S.Ed. is six years.